

Mecklenburg Citizens for Public Education

Statement of Conflict of Interest Policy

As a non-profit, tax-exempt organization, Mecklenburg Citizens for Public Education has a fiduciary responsibility to the communities and individuals it serves. This stated conflict of interest policy requires all board members, officers, and key staff members who could influence a decision to disclose any self-interest they may have in any transactions affecting Mecklenburg Citizens for Public Education. Mecklenburg Citizens for Public Education requires that any conflicts or potential conflicts be reported to the board chairman or the staff member's supervisor immediately.

Conflicts of interest that must be considered are outlined below:

An ownership interest in a vendor that Mecklenburg Citizens for Public Education buys goods or services. Receiving anything that could be deemed a kickback from a third party dealing with Mecklenburg Citizens for Public Education – including personal gifts or favorable term loans.

Owning stock or property or other proprietary interests in a third party that deals with Mecklenburg Citizens for Public Education, or holding interest in real-estate that the Organization may consider leasing or buying.

Using Mecklenburg Citizens for Public Education non-profit status or resources including personnel, equipment and supplies for other than Organization programs or activities.

Spending staff time during normal business hours on personal business or working for others to receive compensation for services for individual transactions that involve or work to the detriment of Mecklenburg Citizens for Public Education.

Contact with donors, funders, participants or other supporters, media, other non-profits and associations that may influence or cause harm to Mecklenburg Citizens for Public Education operational policies and procedures.

Adopted by Full Board

Date

Krista Tillman, *Board Chair*
Mecklenburg Citizens for Public Education

Kathy Ridge, *Executive Director*
Mecklenburg Citizens for Public Education

Mecklenburg Citizens for Public Education

Conflict of Interest Disclosure Form

Annually each director, officer, employee and volunteer shall complete a disclosure form identifying any relationships, positions or circumstances in which s/he is involved that could contribute to a Conflict of Interest. Such relationships, positions or circumstances might include service as a director of or consultant to another nonprofit organization, or ownership of a business that might provide goods or services to Mecklenburg Citizens for Public Education.

Name: _____
Print Name

Position with MCPE (employee/volunteer/Board of Directors member): _____

List below your employer, organizations on which you are a Board of Directors member, existing contracts you may hold, and any other relationships, transactions, or positions you or your immediate family may hold that could contribute to a conflict of interest between Mecklenburg Citizens for Public Education (MCPE) and your personal interests, financial or otherwise:

Employer

List of organizations for which I am a member of the Board of Directors or a Trustee or an advisor or a volunteer

Existing Contracts I hold with organizations or individuals that could be in conflict with MCPE

Other relationships I or my immediate family has that could be a conflict of interest with MCPE

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I have reviewed, and agree to abide by, the Conflict of Interest Policy of Mecklenburg Citizens for Public Education.

Signature: _____

Date: _____